

# Privacy and Cookies Policy

## Scientific Information Base Supporting Innovative Therapies

[www.binwit.pl](http://www.binwit.pl)

By using our website, you entrust us with your Personal Data. Protecting that information is a priority for us, and we make the utmost effort to keep it safe. The rules and scope of the processing of your Personal Data, as well as your rights and our obligations towards you, are discussed below:

### I. Who controls your Personal Data?

The Controller of your Personal Data is the Ludwik Hirszfeld Institute of Immunology and Experimental Therapy of the Polish Academy of Sciences with its headquarters at Rudolf Weigl Street 12, 53-114 Wrocław, Poland, with Tax Identification Number (NIP): 8960005696 and Business Identification Number (REGON): 000325883 (hereinafter: **Controller** or **IITD PAN**). Contact with the Controller is possible via e-mail: ewa.wieclaw@hirszfeld.pl.

The Controller has appointed a person acting as the Inspector for Personal Data Protection (hereinafter: **DPO**). The DPO's seat is always the same as the Controller's seat. The DPO can be contacted via e-mail address: ewa.wieclaw@hirszfeld.pl.

Personal Data are processed on the basis of the consent given by the User and (in cases where legal regulations authorize the Controller to process Personal Data) on the basis of legal regulations.

The Controller shall ensure that each User protects the Personal Data collected for the purpose of using the Portal in a manner consistent with the RODO and this Policy, which is an integral part of the Portal Regulations and based on our legitimate interest.

### II. Where do we store your data?

We store collected Personal Data in the European Economic Area (hereinafter: **EEA**). Any transfer of Personal Data is carried out in accordance with applicable law. If data is transferred outside the EEA, the Controller applies standard contractual clauses and other appropriate safeguards for countries for which the Commission has not found an adequate level of data protection, in accordance with the guidelines of the European Data Protection Board.

### III. Who has access to your data?

Your data may be disclosed to entities and authorities to which the Controller is obliged or authorized to disclose Personal Data under generally applicable laws.

Your data may be provided to other entities that process data on behalf of the Controller, to whom the Controller may commission the performance of certain technical activities in

connection with the processing of your Personal Data, which will take place each time on the basis of an agreement on entrustment of Personal Data processing.

#### **IV. What are the legal bases for the processing of Personal Data?**

Personal Data is processed in accordance with the provisions of the GDPR.

At the time of collection of your Personal Data, we will inform you each time what is the basis for the processing, whether you are obliged to provide the Personal Data and what are the possible consequences of not granting consent to data processing. We will primarily process your data on the basis of consent or applicable law or due to our legitimate interest. In the case of data collection based on your consent, giving your consent to the processing of Personal Data is completely voluntary, nevertheless, sometimes it may be necessary in order to grant you an access to a given range of services.

#### **V. What Personal Data do we collect and for what purpose?**

The data collected by the Controller as part of the Portal's registration process is, above all, the Registered User's e-mail address, the provision of which is a prerequisite for registration in the Portal. Based on your e-mail address, incidentally, we may also collect other data about you, such as your name and place of employment, which results from the format of the e-mail address.

Additionally, the Controller stores HTTP requests directed to the BINWIT server. The resources viewed are identified by URL. In particular, data characterizing the use of the Portal by the User are stored, i.e:

- a) the public IP address of the computer from which the request was received;
- b) name of the client's station - identification via the HTTP protocol, if possible;
- c) name of the User given in the authorization process;
- d) the request's arrival time;
- e) the first line of the HTTP request
- f) the HTTP response code;
- g) the number of bytes sent by the server;
- h) URL address of the page previously visited by the User (referrer link) if the Office's page was accessed through a link;
- i) information about the User's browser;
- j) information about errors that occurred during the execution of the HTTP transaction.

The Personal Data provided is processed primarily for the purpose of fulfilling our legal obligations as an Controller in connection with the conduct of business activities (scope of data: any data obtained from the User) - Article 6 section 1 point c of the RODO, as well as for administrative and operational purposes to the extent necessary for the proper administration

of the Portal, including on the basis of your consent - Article 6 section 1 point a and point f of the RODO.

## **VI. How do we use your Personal Data?**

The data of Non-Registered Users stored by IITD PAN are not associated with specific persons browsing the website. To ensure the highest quality of the service, we occasionally analyze the log files in order to determine: which pages are visited most often, which web browsers are used, whether the structure of the site does not contain errors, etc.

The information they contain is not disclosed to anyone except persons authorized to administer the server and the IITD PAN network.

Based on the log files, statistics may be generated to help the administration. The aggregated summaries in the form of such statistics do not contain any identifying characteristics of the site visitors.

## **VII. Cookies**

Our website uses the Cookies mechanism. However, the data obtained using this mechanism are not used to collect any information about website Users or to track their navigation. Cookies used in the Portal do not store any Personal Data or other information collected from Users.

The Portal may periodically use a session cookie called INFO to save the fact of reading highlighted information. The cookie is created in order to limit the number of impressions of periodically appearing advertisements. Thanks to the use of the cookie, the information is displayed only once per User session and does not appear again when the User goes to another page of the website. The aforementioned session cookie, if created, occurs only for a definite period of time, and only for the time, the website is visited by the User. Closing the browser window with the Portal's website deletes the created file.

In any case, you can block the installation of Cookies or delete permanent Cookies, using the appropriate options of your Internet browser.

## **VIII. How long do we store your Personal Data?**

The duration of storage of your Personal Data is linked to the purposes and grounds for processing.

Your Personal Data will be processed only for the period necessary to fulfil the purpose of the processing, including:

- a) if the data is processed on the basis of consent - until the purpose for which consent was given ceases to exist or until consent is withdrawn;
- b) if the processing is based on the law - for the time necessary for us to comply with our legal obligations as a Controller under the law taking into account the period of limitation of claims;
- c) if the processing is based on our legitimate legal interest - until such interest ceases.

The collected logs are stored for an indefinite period of time as support material for the administration of the service.

After these periods, the data will be deleted or anonymized by us.

## IX. What rights do you have?

In connection with the processing of your Personal Data, you have the following rights:

- **You can withdraw your consent at any time - without giving reasons**

The request may relate to the purpose of processing indicated by you or may cover all the purposes of processing which will result in us deleting your data and it will not be processed by us. The withdrawal of consent will not affect the processing activities carried out so far.

- **Right of access to data**

You have the right to request information about what Personal Data we hold about you at any time. To do so, please contact us at: [ewa.wieclaw@hirszfeld.pl](mailto:ewa.wieclaw@hirszfeld.pl) - you will receive this information by email.

- **Right to rectification**

You can always request that we correct your Personal Data if it is incorrect, and complete incomplete data. To exercise this right, contact us at: [ewa.wieclaw@hirszfeld.pl](mailto:ewa.wieclaw@hirszfeld.pl) - you will receive a confirmation of the changes by email.

- **Right of erasure**

You have the right to delete the Personal Data we process at any time, and when this is not possible we will inform you.

- **Right to object**

You have the right to object at any time, on grounds relating to your particular situation, to the processing of Personal Data concerning you based on a legitimate purpose or third party, including profiling.

You also have the right to object at any time if Controller processes your data in order to maintain contact and good business relations.

Controller has the right to refuse to stop processing your data if it demonstrates the existence of valid legitimate grounds for the processing that override your interests or rights and freedoms, or the existence of grounds for establishing, asserting or defending claims.

The easiest way to object to the processing of your data for the purpose of maintaining contact and good business relations is by informing the person who contacts you directly or by sending an email to: [ewa.wieclaw@hirszfeld.pl](mailto:ewa.wieclaw@hirszfeld.pl).

## X. What can you do if we are processing your data inappropriately?

If you believe that we are processing your Personal Data inappropriately, or if you have any questions about how we process your Personal Data - please contact us at: [ewa.wieclaw@hirszfeld.pl](mailto:ewa.wieclaw@hirszfeld.pl).

You may also file a complaint with the President of the Office for Personal Data Protection.

## XI. Security



We take the utmost care to protect your Personal Data as best we can, in particular against loss, misuse, access by unauthorized parties, and disclosure of such data.

If you suspect that there is a threat of disclosure or unauthorized access, please report it immediately to: [ewa.wieclaw@hirszfeld.pl](mailto:ewa.wieclaw@hirszfeld.pl).

Despite advanced technical measures, we cannot fully guarantee the secrecy of stored and transmitted data on the Internet.

## **XII. Updating our Privacy Policy**

We cannot rule out that we may need to update our Privacy Policy in the future. The latest version will always be available on our website. In addition, we will notify you of any changes to the content of the document, such as changes to the purpose for which we use your personal information, how you can contact us, or your rights.

## **XIII. Final provisions**

This document is an integral part of the BINWIT Terms and Conditions and cannot be interpreted separately.

If you do not accept the provisions contained in this document you should cease using the Portal. Privacy Policy is effective from 15.03.2021.